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JOB TITLE

Case Worker – Education Program

NUMBER OF POSITIONS

2

ORGANIZATION

Amadeusz is an Ontario charity that has been operating since 2009. Amadeusz supports young people who are incarcerated to create positive change in their lives through access to education, community supports, mentorship, and exceptional care. Amadeusz facilitates an education program for people aged 18-35 who are incarcerated. The goal of this program is to provide young people who are in detention with the opportunity, resources, and support to complete their high school education and to explore, prepare for and attend post-secondary schooling.

JOB DESCRIPTION

The Case Worker is responsible for planning and facilitating high school and/or post-secondary courses to prepare young people to write exams and complete assignments, while providing individual support as needed. The Case Worker is also responsible for connecting participants with various community supports after their release. One position is for the Toronto South Detention Centre, located in Etobicoke and the other at The Toronto East Detention Centre in Scarborough.

TASKS AND RESPONSIBILITIES

- Prepare lessons and facilitate high school/post-secondary courses in a secure facility
- Conduct intake and academic assessments, recording and documentation
- Support participants in developing individual education plans
- Provide informal counselling and individual tutoring
- Maintain detailed case notes
- Maintain a strengths-based, anti-oppression, gender responsive approach to service provision
- Perform various administrative duties
- Provide information referrals to facilitate achievement of educational goals upon release or transfer
- Support positive release by connecting with community organizations
- Follow organization and institutional policies and procedures
- Maintain positive relationships with staff team, partners, and stakeholders
- Attend staff meetings when required

KNOWLEDGE AND SKILLS

- 2-3 years tutoring or teaching experience of high school level subjects
- Bachelor's Degree completed in a social service, education, or related field, Master's degree or OCT is an asset
- Experience working with young people vulnerable to the involvement in violence and crime, and knowledge of their barriers
- Ability to maintain confidentiality of the highest level and work within institutional limitations
- Proficient in Microsoft Office
- Strong written and oral communication skills
- Ability to effectively prioritize and execute tasks in a high-pressure environment
- Experience at working both independently and in a team-oriented, collaborative environment

This position pays \$30.00 per hour for 37.5 hours a week. Two positions are available. One would primarily be at the Toronto South Detention Centre and the other at The Toronto East Detention Centre. Please include which facility you are applying to in your application.

Please email your resume to info@amadeusz.ca by February 1st, 2022, at 5:00pm. No phone calls please.